

CONCORDIA UNIVERSITY
MINUTES OF MEETINGS

REF.	COMMITTEE/ CONCORDIA COUNCIL ON STUDENT LIFE GROUP	PLACE Room AD-128, Loyola Campus	TIME 5:30 P.M.	CODE 76/77-4 PAGE 1 DATE November 16, 1976
	 PRESENT: Mr. B. Rennie - Chairman Mr. A. Audet - Dean of Students, Loyola Campus Mr. M. Flynn - Dean of Students, Sir George Williams Campus Dr. E. Enos - Director of Athletics Mr. A. Sproule - Director of Guidance Mr. J. Macaluso - Staff Representative, Dean of Students, Sir George Williams Campus Mr. I. Stalker - Staff Representative, Dean of Students, Sir George Williams Campus Mr. B. Counihan - Staff Representative, Dean of Students, Loyola Campus Ms. B. Litner - Staff Representative, Dean of Students, Loyola Campus Mr. F. Denton - Staff Representative, Guidance Prof. L. Van Toch - Faculty Representative, Loyola Campus Prof. W. Gilsdorf - Faculty Representative, Loyola Campus Prof. L. Adler - Faculty Representative, Sir George Williams Campus Ms. L. Brooks - PTSA Representative Ms. N. Marrelli - PTSA Representative Mr. J. James - PTSA Representative Ms. M. O'Dea - LESA Representative Mr. R. Davies - LESA Representative Ms. A. Kubicek - DSA Representative Mr. J. Bernier - DSA Representative Mr. N. Hebert - LSA Representative Mr. S. Wysolmerski - LSA Representative Mr. W. Kotiuga - GSA Representative			
 ABSENT: Mr. B. Philip - Staff Representative, Athletics Prof. J.P. Brunet - Faculty Representative, Loyola Campus Prof. S. Robbins - Faculty Representative, Sir George Williams Campus Mr. C. Wisniewski - LESA Representative Mr. K. McGrath - DSA Representative Ms. R. Scully - DSA Representative Mr. R. Lafontaine - LSA Representative Mr. M. Grenier - LSA Representative Mr. J. Pepper, Q.C. - Board of Governors' Representative				ACTION
 ALTERNATE: Mrs. P. Boland - for Mr. B. Philip, Staff Representative, Athletics				
A.	 <u>Opening Workshop on Priorities of Student Services</u> - The Chairman referred to the Motion of Council approved at its meeting of October 26, 1976, requesting the Steering Committee to "examine the possibility of reserving a time slot on the agenda of the next Council meeting for the discussion of priorities". Steering Committee			
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proposes, the Chairman said, that before Council deals with its regular agenda, it spend twenty minutes considering the subject of priorities. Working groups of three members each should be formed who will use the time allotted to establish a list of priorities. These lists may then be handed to Steering Committee for study.				
A.1	Mr. Sproule asked whether or not the use of the phrase "student services" rather than "student life" in the item as it appears on the Agenda was a deliberate choice on the part of the Steering Committee or a semantic error. The Chairman answered that it was an error and the phrase should read "student life".			
A.2	Discussion of Steering Committee's recommendation followed. Dean Audet inquired as to the objective of the exercise. Prof. Gilsdorf replied that the intention was to allow the Council to receive input from its members. The group of three concept would require members who do not normally work together to exchange views and information as the lists are being developed. Mr. Macaluso felt that twenty minutes was an insufficient amount of time to be devoted to such an important subject. Mr. Counihan agreed, and subsequently moved, seconded by Dean Audet, as follows:			
RESOLVED: THAT the CCSL set a date for an in-depth workshop on the priorities of student life, to be of an extended period of time as appropriate.				
A.3	Ms. O'Dea suggested that priorities in the student services area already exist and that before Council proceeds it should establish what they are. For this reason, the Council might request the Directors to prepare a list of priorities which presently prevail in the four areas.			
A.4	Dean Audet said that he thought the workshop method proposed by Steering Committee was valuable and should be maintained at whatever time the discussion of priorities takes place. Prof. Gilsdorf objected to Mr. Couihan's suggestion that the workshop be held on Saturday because he felt it was unlikely that many members would be able to attend. Dean Audet and Dr. Enos proposed that the next Council meeting might be devoted in its entirety to the subject of priorities. Prof. Adler pointed out that Mr. Wysolmerski's suggestion that a special meeting of Council might be called on an intervening Tuesday would be difficult for students who are preparing for examinations. Ms. O'Dea felt that, with provision of sufficient background to Council members, the workshop should not require more than an hour. The Chairman then stated that Steering Committee could place this item on the top of the Agenda of the next meeting and leave it to Council to decide at that time how long should be devoted to it. In the meantime, he would arrange for the distribution to members of the information packages which the Directors have supplied to him.			

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| A.5 | Mr. Counihan and Dean Audet then agreed to amend the Motion they had previously moved and seconded, as follows:

RESOLVED: THAT an in-depth workshop on the priorities of student life be made the first item on the Agenda for the next meeting of Council and that an extended period of time as appropriate, be devoted to this subject.

There being no objection, the Chairman called the question and the Motion carried unanimously. | |
| A.6 | Prof. Adler then noted that a new faculty member from the Sir George Williams Campus will be named to replace Prof. Robbins and asked that the new member be duly advised of the next Council meeting. The Chairman agreed to arrange for this to be done. | |
| A.7 | After some discussion as to the wisdom of requesting the Directors to prepare priority papers, it was agreed to maintain the workshop approach of mixed groups and not to ask for formal statements from administrators or anyone else. In answer to Mr. Hébert's question with regard to the design of the priorities workshop, Prof. Gilsdorf suggested it would be helpful if Steering Committee developed an appropriate format. Mr. Wysolmerski moved, therefore, Dean Flynn seconded and it carried unanimously, as follows:

RESOLVED: THAT Steering Committee be charged with the setting up of a design for the discussion of priorities at the next Council meeting. | |
| 1.0 | <u>Chairman's Remarks</u> - The Chairman informed Council members of the following: | |
| 1.1 | Mrs. P. Boland is attending the present meeting in place of Mr. B. Philip, an Athletics' representative. | |
| 1.2 | Should questions arise with regard to the information packages supplied by the Directors and to be distributed to members, they should be directed to the administrator involved. | |
| 1.3 | Steering Committee proposes that a Christmas reception be held for student services personnel. A suitable date appears to be Tuesday, December 14, 1976. Room H-651 on the Sir George Williams Campus may be booked through the hours 6:00 p.m. to 2:00 a.m. for this purpose. | |
| 1.4 | The office of the Council which was to be located in Hingston Hall will, instead, be at 7328 Sherbrooke Street, West. A secretary to the Council has been hired who will begin work on December 1, 1976. | |

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- 2.0 Approval of the Minutes of Meeting of October 26, 1976 - It was moved by Mr. Macaluso, seconded by Dean Audet and carried unanimously that these Minutes be approved.
- 3.0 Discussion of Steering Committee Mandate - Dean Flynn referred to the Minutes of the Council meeting of October 26, 1976 which contain a Resolution accepting the report of the Steering Committee. There is a difference, he went on, between accepting and approving a report and it is unclear what the Council meant to do in this regard. The Chairman's understanding of the Resolution is that Council intended to approve the report. If serious doubt exists as to the content of the report, however, the discussion may be reopened.
- 3.1 The Chairman then read the report. Dean Audet inquired what problems there were. The Chairman replied that there were none. Mr. Counihan noted that regarding Steering Committee's power to rule particular matters ultra vires of the Council's mandate, a Notice of Motion would be sufficient to bring the question of jurisdiction, if it could be disputed, to the full Council. My Wysolmerski observed that the problem of emergency powers was the reason why the request was made to place the subject of the report on the Agenda for the present meeting. There being no obvious desire on the part of members to pursue discussion of the report, the following was moved by Dean Flynn, seconded by Prof. Adler and carried:
- RESOLVED: THAT the Mandate of Steering Committee presented to the Council at its meeting of October 26, 1976 be formally approved.
- 4.0 Motion Providing for Reports of Student Services Directors - The Chairman noted that this item had been placed on the Agenda at the request of Ms. Marrelli. Steering Committee considered the idea and feel it would be beneficial. A slot for these reports might be found under "Chairman's Remarks" and become part of the permanent Agenda. The Chairman proceeded to read the Motion, the mover and seconder of which were Dean Flynn and Ms. Litner respectively, as follows:
- RESOLVED: THAT the Agenda for future meetings of the Council include a time slot during which the Directors of the four student services areas will report for the Council's information.
- 4.1 Mr. Davies inquired whether it was intended that these be oral reports to which the Chairman replied in the affirmative. The question of placing a time limit on the reports, either individually or collectively, was considered. The Chairman's opinion was that it would be wiser to proceed without a formal limit until such time as it become evident that one is necessary.

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- 4.2 Prof. L. Adler asked whether it was intended that a Director would be able to indicate "no report" if he so desired, and said that she would not be in favour of the Council insisting upon a reporting function. Mr. Macaluso suggested that the Motion might be amended to state that the Directors would be "invited to report", however, it was pointed out that the seconder of the Motion was not present and such a procedure would require her concurrence. At Dean Flynn's suggestion, it was agreed that rather than wait for Ms. Litner's arrival, the understanding that the intent of the Motion is to "invite" the Directors will be clearly stated in the Minutes.
- 4.3 It was further agreed, upon request of Dean Flynn, that the Directors may bring members of their staffs to Council meetings to report on particular programs or areas of operation.
- 4.4 The question was then called by Dean Audet, and the Motion carried.
- 5.0 Graduation and Yearbook Report - The Chairman referred members to the proposal, previously distributed, which Mr. Hébert had submitted with regard to the graduation banquet and ball and the yearbook. It was subsequently moved by Mr. Hébert and seconded by Dean Flynn, as follows:
- RESOLVED: THAT the proposal of November 14, 1976, made by N. Hébert with regard to the graduation banquet and ball and the yearbook, be approved by the Council.
- 5.1 Mr. Hébert spoke briefly to his proposal. He said that graduation activities could be more efficiently and economically organized if some centralizing could be achieved. It is this role that he sees for the Council. Because the financial aspect of these undertakings is particularly important, he recommends that the operating committee it is proposed by formed, report to the Finance Committee of the Council. This would not preclude the preparation of reports for the full Council.
- 5.2 As far as financing of the banquet, ball and yearbook is concerned, Mr. Hébert advised that the revenue generated from last year's banquet and ball would be deposited with CCSL to be applied against expenses this year. The deficit which was incurred by production of the 1976 yearbook will be picked up by the ISA and the LSA. Incidentally, he went on, the problems which were experienced in producing the yearbook, which is still not available, are indicative of the need for some central control and coordination. Mr. Sproule asked whether Mr. Hébert's proposal would involve the Council financially. In light of the yearbook deficit, is it anticipated that CCSL will be expected to defray a similar loss in 1977? Mr. Hébert has projected a balanced budget and feels that under CCSL auspices there will not be a deficit. In the unlikely eventuality that a deficit occurs,

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| | it will be picked up by the appropriate bodies. Any surplus will be carried over to help defray the costs of the following year's activities. | | |
| 5.3 | Ms. Marelli pointed out that the designation "committee" might be inappropriate for the group which is to steer operations. The Mandate of the council requires the composition of its committees to reflect the membership of the Council and this is not what is proposed. Could it not be called a task force or working group? The Chairman pointed out that the clause in the Council's Mandate which deals with committee composition uses the word "generally" so that a hard and fast requirement does not exist. | | |
| 5.4 | Some discussion then ensued as to the membership of the proposed committee. Mr. Hébert intends that it be made up of students, largely from the graduating class, and that continuity with the Council would be provided by himself and Ms. Kubicek. Council members agreed that this composition was appropriate to the activities to be undertaken. Ms. O'Dea asked whether the LESA and the PTSA would be required to designate people to serve since it is difficult for members of these associations to find time to become involved in committee work. The Chairman said that he did not feel the LESA and the PTSA should be required to participate but it is hoped that they will. | | |
| 5.5 | The question was then called and the Motion carried. | | |
| 5.6 | The Chairman requested Mr. Hébert to contact the various associations with a view to setting up the committee, and Mr. Hébert agreed to do so. | | |
| 6.0 | <u>Any Other Business</u> - Mr. Macaluso said that the Finance Committee would like the Council to approve an amendment to the fourth and final paragraph of its Mandate as approved at the meeting of October 26, 1976, which would insert the word "financial" before the word "business". It was therefore moved by Prof. Gilsdorf, seconded by Mr. Counihan and carried as follows: | | |
| | RESOLVED: THAT the final paragraph of the Mandate of the Finance Committee shall read as follows: "The Finance Committee shall carry out any other financial business delegated to it by the CCSL". | | |
| 6.1 | Dean Flynn suggested that the Chairman might write, on behalf of the Council, to Coach Hus and his soccer players congratulating them on winning the varsity championship. It was agreed that this be done. | | |
| 6.2 | At the request of several members, the Chairman agreed to consider the wisdom of designing a coding system which would help members to organize the documents which are presented at Council. | | |
| 7.0 | There being no further business, the meeting adjourned at 6:50 P.M. | | |